JERSEY DATA PROTECTION AUTHORITY (JDPA)

Meeting No. 38 of the JDPA Held at 5 Castle Street, St Helier, Jersey, JE2 3BT on 25 March 2026, 16:01 – 16:40 (The Meeting)

MINUTES

Attendees:

JDPA Members (collectively The Authority):

Elizabeth Denham (ED) – JDPA Chair (via video conference call)
Paul Breitbarth (PB) - (via video conference call)
Tom Noel (TN) – (via video conference call)
Paul Routier (PR) – (via video conference call)
Paul Vane (PV) – Information Commissioner (non-voting) – (via video conference call)

Invitees:

Anne King (AK) – Operations Director, JOIC
Claire Le Brun (CLeB) - Finance Director, JOIC – (via video conference call)

Apologies:

Stephen Bolinger (SB)

JDPA Secretary:

Angela Marshall (AM)

1.0 Call to Order

The JDPA Chair called The Meeting to order.

Approval

The Authority reviewed and approved the Meeting Agenda.

Business of the Meeting

Introductions

The JDPA Chair opened the Meeting, welcomed the Attendees and introductions took place.

It was noted that the Meeting was quorate.

TN gave a brief overview of the Meeting content.

ED

1.1 Declarations of Interest

It is noted that there were no new declarations of interest and no conflicts of interest to note.

2 Items for Approval

Financial Audit 2025: Presenting the Financial Audit 2025 Report and Findings

TN as Chair of the Audit and Risk Committee (ARC) explained to the Meeting that there was a requirement for the JDPA to undergo an external financial audit on an annual basis. It was noted that Baker Tilly Channel Islands Limited of PO Box 437, 1st Floor, Kensington Chambers, 46/50 Kensington Place, St Helier, Jersey, JE4 0ZE is the appointed External Auditor to the JDPA (Baker Tilly, External Auditor).

Baker Tilly, External Auditor had undertaken the financial JDPA external audit for the year ended 31 December 2025 applying a financial reporting framework in accordance with United Kingdom Accounting Standards, Including Section 1A of FRS 102, Financial Reporting Standard applicable in the UK and Republic of Ireland (UK GAAP) and prepared in accordance with the requirements of the Data Protection Authority (Jersey) Law 2018 (the External Audit 2025).

TN went onto explain that the business of the Meeting was to review the findings of the External Audit 2025 and consider the JDPA Audited Financial Statements For The Year Ended 31 December 2025.

TN presented to the Meeting a copy of the JDPA Audit Findings Report for the Year Ended 31 December 2025 from Baker Tilly, External Auditor (the ISA 260 Report) and gave a summary of same.

TN noted that the External Audit 2025 had progressed smoothly and no material issues had been raised.

Items for Approval

JDPA Audited Financial Statements For Year Ended 31 December 2025

TN referred to the JDPA draft Audited Financial Statements For Year Ended 31 December 2025 (the Financial Statements 2025) and gave an overview of same.

TN detailed that there were minor non-material adjustments to be made to the Financial Statements 2025 and the Meeting went on to review the Financial Statements 2025.

ARC is recommending the Financial Statements 2025 to the Authority for approval on condition that no material changes are made.

Approval: After review and consideration, the Authority approved the Financial Statements 2025 subsequent to the minor non-material adjustments being completed and that no material changes are made.

Letter of Representation 31 December 2025

TN referred the Meeting to the draft Letter of Representation 31 December 2025 to be provided to Baker Tilly, External Auditor from the JDPA in connection with the External Audit 2025.

Approval: The Letter of Representations 31 December 2025 was approved by the Authority.

Delegation of Sign Off: TN requested that for reasons of practicality, the Meeting consider delegating the sign off of The JDPA Audited Financial Statements For The Year Ended 31 December 2025 and the Letter of Representation 31 December 2025 to PV, Information Commissioner on behalf of the Authority.

Approval: The Authority approved the delegation of sign off of The JDPA Audited Financial Statements For The Year Ended 31 December 2025 and the Letter of Representation 31 December 2025 to PV, Information Commissioner on behalf of the Authority

Any Other Business

AK reminded the Meeting that an internal JDPA Effectiveness Review (the JDPA Internal Effectiveness Review) was due to take place and provided an update on adjustments that were being implemented prior to the JDPA Internal Effectiveness Review paper being circulated to the JDPA.

AM confirmed that the next JDPA meeting was scheduled to take place on 18 May 2026.

The Meeting ended at 16:40

Elizabeth Denham, Chair
For and on behalf of: JDPA