

Right to Rectification

[Redacted]

[Redacted]

Dear [Redacted]

Right to rectification

Under Article 31 of the Data Protection (Jersey) Law 2018 I am entitled to the Right to Rectification of personal data as I dispute the accuracy or completeness of personal data that you hold. I request that you rectify or change the personal data for the reasons stated below.

[Redacted]

I understand that before reporting the matter to the Jersey Office of the Information Commissioner (**JOIC**) I should first give you the opportunity to correct the inaccuracies, or to provide the reasons for not doing so.

If you need advice on dealing with this request, the Jersey Office of the Information Commissioner can assist you. There is guidance on the website at www.jerseyoic.org or you can call them on 01534 716530.

Please send a full response within 4 weeks. If you cannot respond within that timescale, please tell me when you will be able to respond.

If there is anything you would like to discuss, please contact me on the following **please select**

Yours faithfully / sincerely,

[Redacted]

[Redacted]